

GANADO HIGH SCHOOL 2014/15

NEW ENROLLMENT

PROCEDURES

STEP-1

GO TO THE PRINCIPAL OFFICE

- **APPROVAL FOR ENROLLMENT** –(AFTER 2 WEEK SCHOOL START)
- **BACKGROUND CHECK**

STEP-2

GO TO THE HEALTH TECH. OFFICE

- **TO UP DATED IMMUNIZATIONS**
- **FILL OUT G.H.S. EMERGENCY FORM**

STEP-3

GO TO THE REGISTRATION OFFICE FOR ENROLLMENT PACKAGE **YOU NEED TO HAVE THE FOLLOWING IN ORDER TO REGISTER**

- 1. WITHDRAWAL PAPER/WITH LEAVE OF GRADES**
- 2. OFFICAL TRANSCRIPT**
- 3. BIRTH CERTIFICATE**
- 4. C.I.B.**
- 5. SOCIAL SECURITY CARD**
- 6. Legal Guardianship/Power of Attorney papers**
- 7. Incoming 8th Grade Promotion paper**
- 8. AIMS SCORE & SELP TEST SCORE**
- 9. Proof of Residency**

STEP-4

GO TO THE COUNSELING OFFICE

- **CLASS SCHEDULE**
- **TRANSCRIPT EVALUATED**